

Safeguarding Policy

The purpose and scope of this policy statement is:

- to protect children, young people and vulnerable adults who receive Sensory Creative Lab CIC's services from harm. This includes the children of adults who use our services
- to provide staff and freelancers, as well as children, young people, vulnerable adults and their families, with the overarching principles that guide our approach to child protection

This policy applies to anyone working on behalf of Sensory Creative Lab CIC, including the board of Directors, freelance staff, volunteers and students.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children and vulnerable adults in England. A summary of the key legislation and guidance is available from: nspcc.org.uk/childprotectionandcareact2014

Supporting documents

This policy statement should be read alongside our organisational policies, procedures, guidance and other related documents:

- Safeguarding & Child Protection - Roles and Reporting
- General Risk Assessment
- Privacy Policy
- Online Safeguarding Policy

We believe that:

- children, young people and vulnerable adults should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children, young people and vulnerable adults, to keep them safe and to practise in a way that protects them

We recognise that:

- the welfare of children, young people and vulnerable adults is paramount in all the work we do and in all the decisions we take
- working in partnership with children, young people, vulnerable adults, their parents, carers and other agencies is essential in promoting people's welfare
- all children and vulnerable adults, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children and vulnerable adults are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- extra safeguards may be needed to keep children and adults who are additionally vulnerable safe from abuse

We will seek to keep children, young people and vulnerable adults safe by:

- valuing, listening to and respecting them
- appointing a nominated safeguarding lead and a deputy safeguarding lead who both sit on the board of directors
- adopting child protection and safeguarding best practice through our policies, procedures
- recruiting and selecting staff, freelancers and volunteers safely, ensuring all necessary checks are made
- recording, storing and using information professionally and securely, in line with our privacy policy and data protection legislation/guidance
- using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- using our procedures to manage any allegations against staff and volunteers appropriately
- creating and maintaining an anti-bullying environment
- ensuring that we provide a safe physical environment for our children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where staff and volunteers, children, young people, vulnerable adults and their families, treat each other with respect and are comfortable about sharing concerns.

Find out more about:

- [safeguarding children who come from Black, Asian and minoritised ethnic communities](#)
- [safeguarding d/Deaf and disabled children and young people](#)
- [safeguarding LGBTQ+ children and young people](#)
- [safeguarding children with special educational needs and disabilities \(SEND\)](#)

Contact details

Nominated Safeguarding Lead
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Deputy Safeguarding Lead(s)
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[NSPCC](#) Helpline
0808 800 5000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: **29/09/26**